

FIG. 1

model

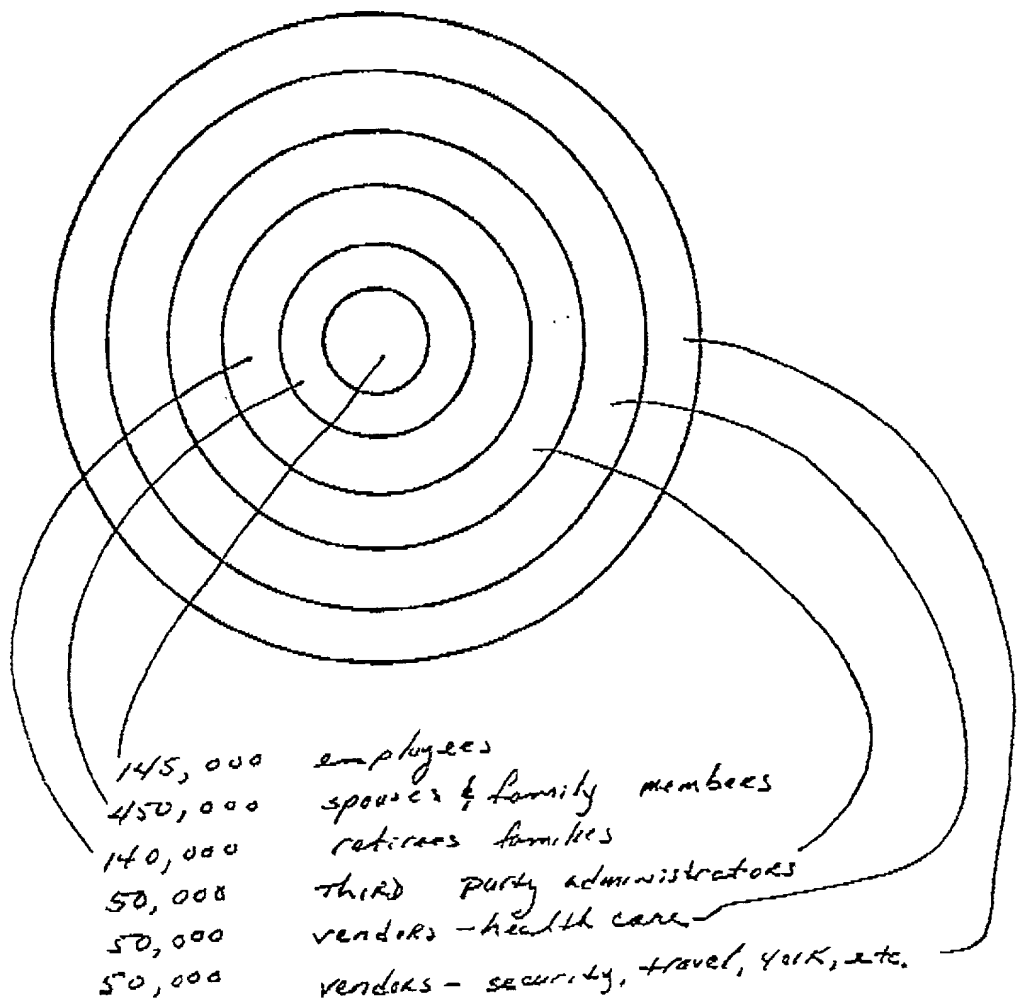
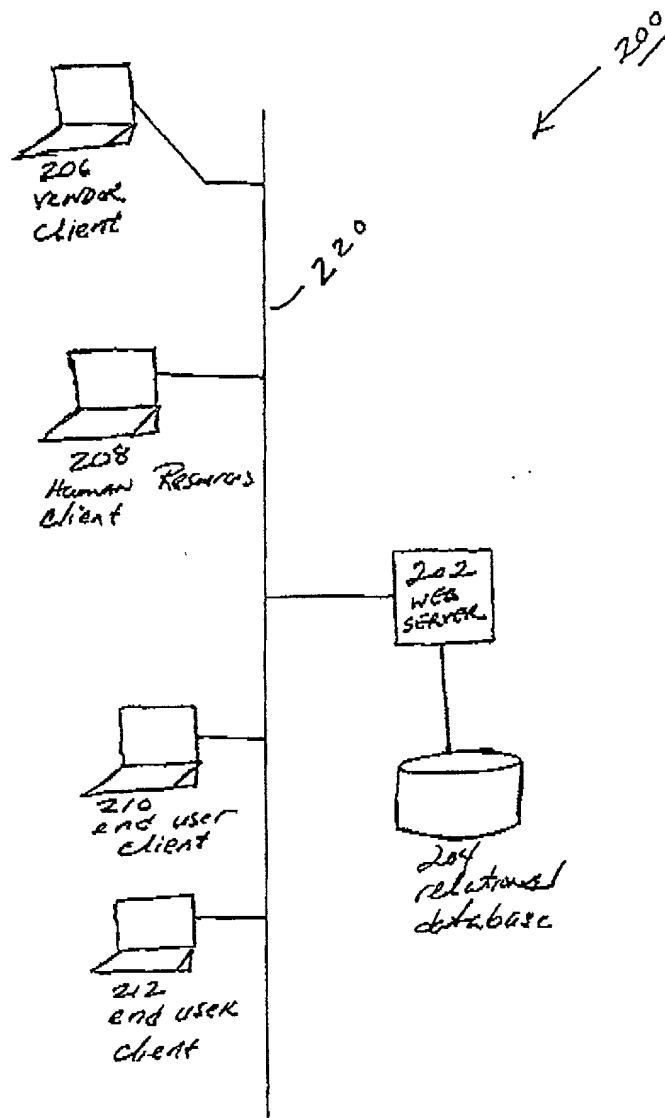


FIG. 2



login name:

password:

AS INDIVIDUAL

pull down  
menu

FIG. 4

login name:

password:

▾

pull down  
menu

FIG. 5

## Russ Clarke's Profile

[Departments](#)[Our Values](#)[Safety](#)[Home](#)

### Employee Profile

#### Russ Clarke's Profile

|                                  |                        |  |
|----------------------------------|------------------------|--|
| Personal Data                    | Last Name:             | Clarke   |
| Current Job Data                 | First Name:            | Russ   |
| Reporting Relationship           | Middle Initial:        | R  |
| W-4 Information                  | SSN (USA only):        |  |
| Paycheck Details                 | IN (Canada Only):      |  |
| Previous Work Experience         | Employee Number:       | 9999   |
| Compensation History             | Date of Birth:         | 8/29/54  |
| Formal Education and Degrees     | Race:                  | White  |
| Skills & Competencies            | Gender:                | Male   |
| Emergency Information & Contacts | Home Address           |  |
|                                  | Street:                |  |
|                                  | City:                  |  |
|                                  | State or Province:     | New Jersey   |
|                                  | Zip Code:              | 64029  |
|                                  | Country:               | United States  |
|                                  | Home Telephone Number: |  |
|                                  | Home Fax Number:       |  |
|                                  | Home Email Address:    | semperscot@worldnet                                      |
|                                  | Veteran Status:        | <input checked="" type="checkbox"/> Yes                  |
|                                  | Disabled Veteran:      | <input type="radio"/> No <input type="radio"/> Yes       |
|                                  | ADA Status:            | <input type="checkbox"/> No <input type="checkbox"/> Yes |
|                                  |                        | <input type="button" value="Update"/>                    |

[Back](#)[Home](#) | [Help](#) | [Feedback](#) | [Web Site Map](#)

THE WORK DESK<sup>SM</sup> is a service mark of Clarke & Associates, LLC

FIG. 6


12/13/99

## Russ Clarke's Profile

[Departments](#)[Our Values](#)[Safety](#)[Home](#)

### Employee Profile

#### Russ Clarke's Profile

|                                  |  |
|----------------------------------|--|
| Personal Data                    | Current Job Title: PC/Network Manager  |
| Current Job Data                 | Employee Segment: Manager  |
| Reporting Relationship           | Grade Level: 10  |
| W-4 Information                  | Date In Position: 8/2/99   |
| Paycheck Details                 | Adjusted Service Date: 4/1/96  |
| Previous Work Experience         | Pay Review Date: 8/10/96   |
| Compensation History             | Type of Increase: Merit Increase   |
| Formal Education and Degrees     | Performance Review Date: 6/16/00   |
| Skills & Competencies            | Performance Appraisal Detail: Exceeds Standards  |
| Emergency Information & Contacts | Effective Date: 6/29/99  |
|                                  | Performance Appraisal Detail: Exceeds Standards  |
|                                  | Effective Date: 6/30/99  |
|                                  | Performance Appraisal Detail: Exceeds Standards  |
|                                  | Effective Date: 6/28/99  |
|                                  | Department Name: Human Resources   |
|                                  | Employment Status: Full Time   |
|                                  | Overtime Eligible: No  |
|                                  | Shift: First Shift   |
|                                  | <b>Account Codes</b>   |
|                                  | Location: Grain Valley   |
|                                  | Company:   |
|                                  | Department: HR   |
|                                  | Cost Center: PROJECT MANAGEMENT  |
|                                  | Distribution Code: 7401  |
|                                  | Work Address: 9325 Copenhever Drive, Somerville, New Jersey 08876  |
|                                  | Work Telephone Number: 908.722.0900  |
|                                  | Work Extension: 609  |
|                                  | Work Fax Number: 908.722.0934  |
|                                  | Work email address: russ@clarke40.com  |
|                                  | Pager Number:  |
|                                  | Work Cellular/Mobile Number: 908.963.0433  |
|                                  | <b>Passport</b>  |
|                                  | Country: United States  |
|                                  | Number:  |
|                                  | Visa: <input type="radio"/> Yes <input checked="" type="radio"/> No  |
|                                  | Visa Expiration Date:  |
|                                  | <input type="button" value="Update"/>  |

[Back to the top](#)[Home](#) | [Help](#) | [Feedback](#) | [Web Site Map](#)

THE WORK DESK<sup>SM</sup> is a service mark of Clarke & Associates, LLC.

FIG. 7

12/13/99

## Russ Clarke's Profile

[Departments](#)[Our Values](#)[Safety](#)[Home](#)

### Employee Profile

#### Russ Clarke's Profile

|                                  |   |
|----------------------------------|---|
| Personal Data                    | Supervisor's Name: <input type="text"/> |
| Current Job Data                 |   |
| Reporting Relationship           |   |
| W-4 Information                  |   |
| Paycheck Details                 |   |
| Previous Work Experience         |   |
| Compensation History             |   |
| Formal Education and Degrees     |   |
| Skills & Competencies            |   |
| Emergency Information & Contacts |   |

[Back to the top](#)[Home](#) | [Help](#) | [Feedback](#) | [Web Site Map](#)

THE WORK DESK<sup>SM</sup> is a service mark of Clarke & Associates, LLC

FIG 8

12/13/99



## Russ Clarke's Profile

[Departments](#)[Our Values](#)[Safety](#)[Home](#)

### Employee Profile

#### Russ Clarke's Profile

|                                  |   |
|----------------------------------|---|
| Personal Data                    | <b>Federal Tax</b>  |
| Current Job Data                 | Tax Marital Status: <input type="text" value="Married"/>      |
| Reporting Relationship           | Number of Exemptions: <input type="text" value="2"/>          |
| W-4 Information                  | Additional Withholding Amount: <input type="text" value="0"/> |
| Paycheck Details                 | FICA Status: <input type="text"/>                             |
| Previous Work Experience         | EIC Status: <input type="text"/>                              |
| Compensation History             | <b>State Tax</b>  |
| Formal Education and Degrees     | Work State: <input type="text" value="Missouri"/>             |
| Skills & Competencies            | Resident State: <input type="text" value="Missouri"/>         |
| Emergency Information & Contacts | Tax Marital Status: <input type="text" value="Married"/>      |
|                                  | Number of Exemptions: <input type="text" value="2"/>          |
|                                  | Additional Withholding Amount: <input type="text" value="0"/> |
|                                  | <b>Local Tax</b>  |
|                                  | Resident State: <input type="text"/>                          |
|                                  | Locality: <input type="text"/>                                |
|                                  | <input type="button" value="Update"/>                         |

[Print Profile](#)[Home](#) | [Help](#) | [Feedback](#) | [Web Site Map](#)

THE WORK DESK<sup>SM</sup> is a service mark of Clarke & Associates, LLC.

FIG. 9

12/13/99

## Russ Clarke's Profile

[Departments](#)[Our Values](#)[Safety](#)[Home](#)

### Employee Profile

#### Russ Clarke's Profile

|                                  |   |                                       |
|----------------------------------|---|---------------------------------------|
| Personal Data                    | Most Recent Paycheck Date:  |                                       |
| Current Job Data                 | Distribution of pay to be disbursed to these banks in priority order: |                                       |
| Reporting Relationship           | Bank Number:  |                                       |
| W-4 Information                  | Bank Name:  |                                       |
| Paycheck Details                 | Account Number:   |                                       |
| Previous Work Experience         | Amount:   | 0                                     |
| Compensation History             | Bank Number 2:  | 0                                     |
| Formal Education and Degrees     | Bank Name 2:  |                                       |
| Skills & Competencies            | Account Number 2:   |                                       |
| Emergency Information & Contacts | Amount 2:   | 0                                     |
|                                  | Bank Number 3:  | 0                                     |
|                                  | Bank Name 3:  |                                       |
|                                  | Account Number 3:   |                                       |
|                                  | Amount 3:   | 0                                     |
|                                  |   | <input type="button" value="Update"/> |

[Back to Main](#)[Home](#) | [Help](#) | [Feedback](#) | [Web Site Map](#)

THE WORK DESK<sup>SM</sup> is a service mark of Clarke & Associates, LLC.

FIG. 10

12/13/99

# Russ Clarke's Profile

Departments

Our Values

Safety

Home

## Employee Profile

### Russ Clarke's Profile

|                                  |            |                                    |
|----------------------------------|------------|------------------------------------|
| Personal Data                    | Company:   |                                    |
| Current Job Data                 | Address:   |                                    |
| Reporting Relationship           | Job Title: |                                    |
| W-4 Information                  | From:      |                                    |
| Paycheck Details                 | To:        |                                    |
| Previous Work Experience         | Company:   |                                    |
| Compensation                     | Address:   | 374 oak Lane<br>adisa adsf ad asdf |
| History                          | Job Title: |                                    |
| Formal Education and Degrees     | From:      |                                    |
| Skills & Competencies            | To:        |                                    |
| Emergency Information & Contacts | Company:   |                                    |
|                                  | Address:   |                                    |
|                                  | Job Title: |                                    |
|                                  | From:      |                                    |
|                                  | To:        |                                    |
|                                  | Company:   |                                    |
|                                  | Address:   |                                    |
|                                  | Job Title: |                                    |
|                                  | From:      |                                    |
|                                  | To:        |                                    |
|                                  | Company:   |                                    |
|                                  | Address:   |                                    |
|                                  | Job Title: |                                    |
|                                  | From:      |                                    |
|                                  | To:        |                                    |
|                                  | Company:   |                                    |
|                                  | Address:   |                                    |
|                                  | Job Title: |                                    |
|                                  | From:      |                                    |
|                                  | To:        |                                    |
|                                  | Update     |                                    |

FIG. 11

Back to the top

[Home](#) | [Help](#) | [Feedback](#) | [Web Site Map](#)

THE WORK DESK<sup>SM</sup> is a service mark of Clarke & Associates, LLC.

12/13/99

# Russ Clarke's Profile

[Departments](#)

[Our Values](#)

[Safety](#)

[Home](#)

## Employee Profile

### Russ Clarke's Profile

|                                  |   |
|----------------------------------|---|
| Personal Data                    | BI Weekly Amount: \$2,678.98<br>Annualized: \$69,000.00 |
| Current Job Data                 | Hourly Rate: \$32.21<br>Annualized: \$67,000.00         |
| Reporting Relationship           | Annual Gross Compensation                               |
| W-4 Information                  | Current Year: \$44,614.61                               |
| Paycheck Details                 | 1998: \$65,129.25                                       |
| Previous Work Experience         | 1997: \$47,328.38                                       |
|                                  | 1996: \$31,157.73                                       |
|                                  | 1995: \$0.00  |
|                                  | 1994: \$0.00  |
| Compensation History             |   |
| Formal Education and Degrees     |   |
| Skills & Competencies            |   |
| Emergency Information & Contacts |   |

FIG. 12

[Back to the Top](#)

[Home](#) | [Help](#) | [Feedback](#) | [Web Site Map](#)

Search Harmon Central:

THE WORK DESK<sup>SM</sup> is a service mark of Clarke & Associates, LLC.

12/13/99

|                                  |  |  |
|----------------------------------|--|--|
| Current Job Data                 | Diploma/CED: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Date Completed: <input type="text"/> |  |
| Reporting Relationship           | Trade School Information   |  |
| W-4 Information                  | Name: <input type="text"/>   |  |
| Paycheck Details                 | Date Completed: <input type="text"/>   |  |
| Previous Work Experience         | Certificate Achieved: <input type="text"/>   |  |
| History                          | Special Award/Mentions: <input type="text"/>   |  |
| Compensation                     |  |  |
| Formal Education and Degrees     | Associate's Degree Information   |  |
| Skills & Competencies            | School: <input type="text"/>   |  |
| Emergency Information & Contacts | Year Completed: <input type="text"/>   |  |
|                                  | Major: <input type="text"/>  |  |
|                                  | Degree: <input type="text"/>   |  |
|                                  | Bachelor's Degree Information  |  |
|                                  | School: <input type="text"/>   |  |
|                                  | Year Completed: <input type="text"/>   |  |
|                                  | Major: <input type="text"/>  |  |
|                                  | Degree (BS, BA, Other): <input type="text"/>   |  |
|                                  | Awards: <input type="text"/>   |  |
|                                  | School: <input type="text"/>   |  |
|                                  | Year Completed: <input type="text"/>   |  |
|                                  | Major: <input type="text"/>  |  |
|                                  | Degree: <input type="text"/>   |  |
|                                  | Awards: <input type="text"/>   |  |
|                                  | Masters Degree Information   |  |
|                                  | School: <input type="text"/>   |  |
|                                  | Year Completed: <input type="text"/> 1990  |  |
|                                  | Major: <input type="text"/>  |  |
|                                  | Degree (MS, M.A., MBA, Other): <input type="text"/>  |  |
|                                  | Awards: <input type="text"/>   |  |
|                                  | School: <input type="text"/>   |  |
|                                  | Year Completed: <input type="text"/>   |  |
|                                  | Major: <input type="text"/>  |  |
|                                  | Degree (MS, MA, MBA, Other): <input type="text"/>  |  |
|                                  | Awards: <input type="text"/>   |  |
|                                  | Doctoral Degree Information  |  |
|                                  | School: <input type="text"/>   |  |
|                                  | Year Completed: <input type="text"/> 1994  |  |
|                                  | Major: <input type="text"/>  |  |
|                                  | Degree: <input type="text"/>   |  |
|                                  | Awards: <input type="text"/>   |  |
|                                  | School: <input type="text"/>   |  |
|                                  | Year Completed: <input type="text"/>   |  |
|                                  | Major: <input type="text"/>  |  |
|                                  | Degree: <input type="text"/>   |  |
|                                  | Awards: <input type="text"/>   |  |
|                                  | Update   |  |

FIG. 13

|                                  |   |   |
|----------------------------------|---|---|
| Personal Data                    | Professional Certifications   |   |
| Current Job Data                 | Certification Name:   |   |
| Reporting Relationship           | Issuing Authority:  |   |
| Work Information                 | Jurisdiction (if applicable):   |   |
| Paycheck Details                 | Date Obtained:  |   |
| Previous Work Experience         | Date of Expiration:   |   |
| Compensation History             | Certification Name:   |   |
| Formal Education and Degrees     | Issuing Authority:  |   |
| Skills & Competencies            | Jurisdiction (if applicable):   |   |
| Emergency Information & Contacts | Date Obtained:  | 10/20/00                                    |
|                                  | Date of Expiration:   |   |
|                                  | Language Fluency  |   |
|                                  | Language:   | English <input checked="" type="checkbox"/> |
|                                  | If other, please specify  |   |
|                                  | Fluency:  | Native <input checked="" type="checkbox"/>  |
|                                  | Language:   | <input type="checkbox"/>                    |
|                                  | If other, please specify  |   |
|                                  | Fluency:  | <input type="checkbox"/>                    |
|                                  | Language:   | <input type="checkbox"/>                    |
|                                  | If other, please specify  |   |
|                                  | Fluency:  | <input type="checkbox"/>                    |
|                                  | Language:   | <input type="checkbox"/>                    |
|                                  | If other, please specify  |   |
|                                  | Fluency:  | <input type="checkbox"/>                    |
|                                  | Language:   | <input type="checkbox"/>                    |
|                                  | If other, please specify  |   |
|                                  | Fluency:  | <input type="checkbox"/>                    |
|                                  | Patents (if there are more than five, only indicate the most recent five) |   |
|                                  | Date of Patent:   |   |
|                                  | Patent Number:  |   |
|                                  | Brief Description:  |   |
|                                  | Date of Patent:   |   |
|                                  | Patent Number:  |   |
|                                  | Brief Description:  |   |
|                                  | Date of Patent:   |   |
|                                  | Patent Number:  |   |
|                                  | Brief Description:  |   |
|                                  | Date of Patent:   |   |
|                                  | Patent Number:  |   |
|                                  | Brief Description:  |   |
|                                  | Date of Patent:   |   |
|                                  | Patent Number:  |   |
|                                  | Brief Description:  |   |
|                                  | Update  |   |

FIG. 14

## Employee Profile

## Russ Clarke's Profile

|                                  |  |
|----------------------------------|--|
| Personal Data                    | Medical Alert Information                          |
| Current Job Data                 | Allergies:   |
| Reporting Relationship           | Medications:                                       |
| W-4 Information                  | Disabilities:                                      |
| Paycheck Details                 | Blood Type:  |
| Previous Work Experience         | Special Instructions in Case of Medical Emergency: |
| Compensation History             | Primary Non Physician Contact                      |
| Formal Education and Degrees     | Name:  |
| Skills & Competencies            | Relationship:                                      |
| Emergency Information & Contacts | Phone Number (primary):                            |
|                                  | Phone Number (alternate):                          |
|                                  | Alternate Non Physician Contact Information        |
|                                  | Name:  |
|                                  | Relationship:                                      |
|                                  | Phone Number (primary):                            |
|                                  | Phone Number (alternate):                          |
|                                  | Primary Physician Contact Information              |
|                                  | Name:  |
|                                  | Phone Number:                                      |
|                                  | Alternate Physician Contact Information            |
|                                  | Name:  |
|                                  | Specialty:   |
|                                  | Phone Number:                                      |
|                                  | Name:  |
|                                  | Specialty:   |
|                                  | Phone Number:                                      |
|                                  | Update   |

FIG 15

[Back to the top](#)[Home](#) | [Help](#) | [Feedback](#) | [Web site Map](#)THE WORK DESK<sup>SM</sup> is a service mark of Clarke & Associates, LLC.

12/13/99

\*\* TOTAL PAGE.16 \*\*

\*\* TOTAL PAGE.13 \*\*